



# Kingsclere Parish Council

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37 George Street, Kingsclere, Newbury Berks, RG20 5NH

[www.kingsclere-pc.org.uk](http://www.kingsclere-pc.org.uk)

12 May 2026

**All Councillors are Summoned to the Annual Meeting of Kingsclere Parish Council which will be held on Monday 18th May 2026 at 7:30pm at The Main Hall, The Village Club, at which your attendance is required.**

T J Predeth MPA

Locum Clerk to the Council

## Agenda

- 1. Election of Chair**  
To receive nominations and elect a Chairman of the Council for the forthcoming municipal year and receive the Declaration of Office
- 2. Election of Vice Chair**  
To receive nominations and elect a Vice Chairman of the Council for the forthcoming year and receive the Declaration of office
- 3. Apologies for absence**  
To receive and agree apologies for absence.
- 4. Declarations of Interest and Requests for Dispensation**  
To receive any Declarations of Interest and request for dispensation.
- 5. Minutes**  
To receive the minutes of the Council meeting held on the 27 April 2026 and 6 May 2026 and authorise the Chairman to sign as a true record of the meeting.
- 6. Public Session**  
To receive questions, planning representations, or comments. The meeting will be suspended for a maximum of 15 minutes and each member of the public will be allowed no more than 3 minutes to speak. No decisions can be made by the Council during this time. After this period the meeting will be resumed, and members of the public may only speak when invited to do so. Members of the public are welcome to stay for the remainder of the meeting.
- 7. Chairman's Remarks**  
To receive a report from the Chairman
- 8. County Council**  
To welcome the County Councillor to the meeting and invite them to bring forward County matters
- 9. Borough Council**  
To welcome the Borough Councillor to the meeting and invite them to bring forward Borough matters

**10. Finance**

To agree the bank mandate  
To receive and approve the schedule of Payments  
To receive and approve the bank reconciliation.

**11. Policies**

To review the Standing Orders [Standing orders adopted June 2025](#) and Financial Regulations and agree any modifications.

**12. Committee Representation**

To agree representation on the following Committees.

- Finance & Establishment
- General Purposes
- Personnel, Procedure & Policy
- Planning

**13. Schedule of Meetings**

To agree a schedule of meetings for the forthcoming municipal year.

**14. Insurance**

To receive and agree the Insurance renewal for the Council.

**15. SLCC**

To agree the Clerks membership renewal for SLCC.