



This document has been produced to enable the Parish Council to assess the risks it faces and satisfy itself that adequate steps have been put in place to minimise those risks. The Council is aware that although some risks can never be fully eliminated but it has a strategy in place that provides a structured, systematic and focused approach to managing the risks it can affect.

**Event:** Christmas Lights / Projector

**Date:** 30/11/2024

**Event Description:** Risk Assessment pertaining to the installation of the Christmas Lights around the Churchyard and the Projector attached to lamp Column.

<b>Low Risk</b>	No action is required, and documentary records need to be kept
<b>Medium Risk</b>	Efforts should be made to reduce the risk, but the cost of prevention should be carefully measured and limited. Measures should be introduced within a reasonable time frame.
<b>High Risk</b>	Activity should cease until the Risk has been removed. Measures should be introduced as soon as possible

Subject	Risk Identified	Score H/M/L	Management / Control of Risk	Review date / Re assessment
Terrain	The ground is naturally uneven under foot creating potential trip and ladder risks	L	- Participants involved in the installation wear robust footwear. - Ladders will need to be stable on the ground and at least two people supporting the ladder.	
Weather	This time of year the weather can be inclement	L	Participants should wear suitable clothing Weather should be checked in advance of event taking place	
Participants Safety	Danger working beside the Carriageway	L	-Participants will where possible be on the churchyard and not the pavement.	



			-Hi Viz jackets will be worn at all times during installation and removal	
Working at heights	Risk of fall or ladder slip	L	Participants should ensure the ladder is stable and supported firmly.	
Electrics	Risk of Electrocution	L	-It is essential the power supply will be off during the installation. - The Feeder Pillar is inspected at the required times by a competent person. -The connections will be watertight -The lights and projector are waterproof outdoor rated In weather resistant casing	
Visibility	Effect on drivers using Swan Street and George Street	L	-Position the projector facing the Church means that no light would affect drivers' visibility -The Christmas Lights are up high and are a very low voltage and Low Wattage therefore there is no danger regarding affecting drivers.	
Cables	Risk of Trip	L	- Secure all cables using weatherproof tape or cable covers designed for outdoor use.  No cables cross the pavement	
First Aid Kit	In case of trip fall during installation and removal	L	First Aid kit should be on hand at all times	